



Wilderness Wind

2945 Hwy 169 Ely, MN 55731 218.365.5873
www.wildernesswind.org

Job Description: **Maintenance Assistant**

*Wilderness Wind's mission
is to nurture relationships with God and creation through wilderness living which promotes
spirituality, cooperation and environmental sustainability*

Basic Qualifications

- A strong appreciation for the wilderness and the gifts it offers us in relationship to God, to ourselves and others as a part of God's creation.
- Faith in following the way of Jesus
- Experience in maintenance related areas with knowledge of small building projects
- An awareness of our relationship to Earth as decisions are made
- A basic comfort in the wilderness and openness to learning from it.
- An openness to doing a wide variety of tasks, flexible in their work hours, and interested in learning new tasks.
- Enjoy working with others and have good communication skills.

Primary responsibilities include:

Bringing leadership to one or more of the following areas:

- 1) Caring for maintenance and care of all vehicles.
- 2) Providing transportation to and from entry points for groups
- 3) Maintain, repair, and replace camping equipment or send for repairs as needed
- 4) Maintain trails, grounds and beach area

Secondary responsibilities include:

The Maintenance assistant will work with the Maintenance Director in regard to setting priorities and managing work load. He/she will assist the Maintenance Director in the following area as per skill and interest.

- 1) Oversee staff and volunteers on buildings and grounds tasks and projects
- 2) Supervise or work on projects related to buildings and grounds. See director job description for more details.
- 3) Be aware of systems and organizational needs and assist in improvements and record keeping for said improvements.
- 4) Miscellaneous tasks as needed for services to campers and smooth operations.

The maintenance assistant is not occupied full-time with the primary gardening related tasks. This job description can be combined with other jobs including the gardener, kitchen assistant and the guest group coordinator positions.

**Position starts in mid- to late May and goes until mid/late August
(dates are flexible).**

Contact Kathy Landis at 316-217-1129 for more information. Or email
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