



**Wilderness Wind**  
2945 Hwy 169 Ely, MN 55731  
218-365-5873  
www.wildernesswind.org

## Tips for Completing the Reservation Form

Please use these important tips to help us design a canoe trip that will best fit your group, as well as facilitate an easy permit reservation process. If you have questions, please contact Wilderness Wind at (218)365-5873 or [canoetrips@wildernesswind.org](mailto:canoetrips@wildernesswind.org).

### 1. Group Information:

- a) **If a majority of your group represents a specific non-profit** (i.e.: a church, school or place of business), please put the non-profit's name as the *Name of the Group* and include the *tax id #*. This will allow **anyone** in your group to sign the permit. Include the name of a person from the non-profit as the *Trip Organizer*. They will receive the reservation confirmation from the Forest Service.
- b) **If your group does not represent a non-profit**, include a total of three names of people who will likely be on the trip as the *Trip Organizer* and *Alternate Leaders*. (They can be under 18 years old). The Trip Organizer will receive the permit reservation confirmation via email. In order to pick up the permit at the time of the trip, one of these three people **must** be on the trip. If at some point you realize all three people can't join the trip, inform us as soon as possible and we will reserve a different permit. Each permit reservation is a non-refundable \$30 charge/ permit. Permits are subject to availability.
- c) **The group description** and additional information you provide helps us better serve your group. It is helpful for our trip leaders to have as much information as possible as they prepare.

### 2. Trip dates:

- a) **Due to Forest Service guidelines, once your form is submitted and your permit is reserved, changing the "BWCA Trip Start Date" will incur a \$30 fee.**
- b) Please provide as detailed information as possible. We realize that at the time of reservation, not all trip details may be clear. Please provide your best estimates as a starting point. Within reason, we can work with you and be flexible regarding your arrival/departure from Wilderness Wind.
- c) We highly encourage groups travelling long distances to arrive the evening before their orientation day and to stay in camp the evening following their trip. This facilitates a more wholesome entrance and exit from the BWCA, and encourages healthy preparation and closure before and after your trip.

### 3. Route information section:

Trip organizers should talk with the group about what type of experience they are interested in and respond to the difficulty level section of the reservation form accordingly. Important questions to discuss include:

- 1) Does the group want to move camp every day or would they prefer a layover day?
- 2) How long of a portage feels manageable?
- 3) What are people's interests? Do people want to adventure, rest and read, travel and see the Boundary Waters' diversity, work hard to get to more remote areas, or fish? (This is not an exhaustive list!)
- 4) Are there any unknown medical or dietary restrictions that should be addressed? (\*\*This is important for WW to know early in the process. Information is gathered not to discourage individuals from taking a trip but to be best prepared to serve your needs.) All information will be held in confidence.

### 4. General Notes:

We work hard to tailor the trip to your group's interests as we work out of our mission statement. There is no "typical" route. There are many options. We look forward to working with your group on this wilderness journey.